

**SACRAMENTO REGIONAL RADIO COMMUNICATIONS SYSTEM (SRRCS)
APPLICATION FOR ACCESS TO THE SRRCS AS A SECONDARY PARTICIPANT**

DATE: October 4th, 2019

Name and address of Requesting Agency:

Winters Police Department
702 Main Street
Winters, CA 95694

Contact Person: John P. Miller, Chief of Police

24/7 CONTACT NUMBER: (530) 795-2261

Name and Address of Sponsoring Agency:

West Sacramento Police Department
550 Jefferson Blvd
West Sacramento, CA 95605

Contact Person: Joe Escobar

Phone number: (916) 617-4929

Please answer these questions and submit this request to your intended sponsor. The sponsor will then present it to the Technical Advisory Committee (TAC) for their review and approval. After TAC approval, this agreement will be submitted to the System Management Group of the SRRCS for final approval.

If approved, the Secondary User Agreement will be signed to officially recognize you as a Secondary Participant of the Sacramento Regional Radio Communications System.

This is the criteria the Systems Management Group (SMG) of the Sacramento Regional Radio Communications System (SRRCS) will use in considering your request to become a Secondary User:

1. **Goals and Objectives:** The requesting agency shall share the same overall goals and objectives of the Systems Management Group as stated in the SRRCS licensing agreement. A copy of this document will be provided to the requesting agency upon request. The requesting agency shall work in concert with, not in opposition to the primary members of the Systems Management Group. Public safety and public service shall be their prime reason for requesting access to the system.

What are your organization's goals and objectives?

- To maintain a modern, professional, law enforcement agency capable of interacting with allied public safety agencies for the public good
- To be current with technologies
- To improve communications interoperability by adding SRRCS talk groups to our radios

2. **System Capacity:** The requesting party's inclusion in the SRRCS shall not degrade the system:

- Physical capability
- Operational capacity, or
- Maintainability.

How many radios will be used on the system and what will be their typical usage?

The Winters Police Department would like to operate **35 radios** on SRRCS that will be issued to patrol personnel and personnel at the scene of critical incidents. These radios will be used for mutual aid situations, multi-agency operations, and other emergency communications to improve communications interoperability.

3. **Benefits assessment;** What benefits will be derived by allowing the requesting agency access to the system:

- Is there a benefit to current participants by the entry of the new agency?

Improved communications interoperability between local law enforcement agencies at critical incidents, and planned events where multiple agencies are presents.

- Is the benefit to one member or the entire group?

Improved communications interoperability will benefit all SRRCS law enforcement agencies and the Winters Police Department during operations in western Sacramento County, and eastern Yolo County.

- Is there a benefit to the citizens of the community? Will the addition of the requesting agency enhance our ability to serve the community?

The addition of the Winters Police Department to the SRRCS will improve the coordination between regional law enforcement agencies and greatly improve overall service to the communities in both Sacramento and Yolo Counties.

- Does the requesting agency have its own radio system and the ability to share the use/coverage provided by their existing system (if it is a 700/800 MHz system)?

The Winters Police Department does not have an 800 MHz system.

4. **Current Status:** Does the requesting agency currently have access to a radio system?

Additional Information:

What is the operating structure of the requesting agency? Are they structured as a *For Profit or Non-Profit*? Are they staffed by volunteers or paid staff? What is their source of funding and their ability to pay? .

The Winters Police Department is staffed by paid law enforcement professionals. The Department is fully fund by federal, state, and local tax revenues.

SACRAMENTO REGIONAL RADIO COMMUNICATIONS SYSTEM

Agreement for Use of Radio Frequencies

Date: October 4th, 2019

It is hereby agreed between the parties as follows:

1. SRRCS authorizes the **Winters Police Department** to access their radio system under the supervision and guidance of the Sponsoring Agency.

- A. Talk Groups Authorized: The **Winters Police Department** requests authorization to access the following SRRCS talk groups:

Talk Group Name	Purpose	For Use by Authorizing Agency
WSP 1 & WSP 2	Mutual Aid	West Sac Police Department
WSP T1 thru WSP T8	Mutual Aid	West Sac Police Department
DPD DSP1 & DSP2	Mutual Aid	Davis PD
DPD TAC1 thru TAC3	Mutual Aid	Davis PD
CARTOCAR	Mutual Aid	Davis PD
PATROL 1 & PATROL 2	Mutual Aid	UC Davis PD
TAC 1 thru TAC 4	Mutual Aid	UC Davis PD
CAR2CAR	Mutual Aid	UC Davis PD
Zone: SPD A	Mutual Aid	Sacramento Police Department
SP 1 thru SP 9		
Zone: SPD B	Mutual Aid	Sacramento Police Department
SP T1 through SP T16		
Zone: SSD A	Mutual Aid	Sacramento Sheriff's Dept.
SD 1 thru SD 4		
SD T1 thru SD T3		
SD T5 and SD E16		
STAC 1 thru STAC 16	Mutual Aid	SRRCS

B. The Sacramento Regional Radio Communications System authorizes **The Winters Police Department** to utilize the following number and types of radio equipment to operate on the above listed talk groups:

EQUIPMENT	MODEL	QUANTITY
Motorola	Portable	20
Motorola	Mobiles	15

2. **The Winters Police Department** agrees to operate said equipment in accordance with F.C.C. Rules and Regulations and with operating procedures established by the Sacramento Regional Radio Communications System. Those procedures appear in Addendum 1 to this agreement. The use of the above radio equipment is limited to purpose indicated for each talk group.
3. **The Winters Police Department** personnel having access to radios with the authorized talk groups and channels must be trained. This training will be conducted by the Sponsoring Agency, or a paid local service provider. Training will consist of how to select authorized talk groups or channels. The Requesting Agency will be responsible for the cost of this training.
4. **The Winters Police Department**, understanding that untrained personnel can severely impact the functionality of a public safety radio system, **SHALL NOT** connect the above listed radio equipment through any gateway device (Raytheon ACU-1000, Sytec Rios, etc.) without a separate written agreement with the SRRCS. Without the written agreement, and during a major emergency, agencies may connect through a gateway only when SRRCS technical representatives are monitoring, overseeing, and directly assisting in the process.
5. **The Winters Police Department** agrees to bear any expense involved in acquiring, converting and maintaining their specified radio equipment. The County of Sacramento, Department of Technology (or a designated representative/contract) is the only agency authorized to program the specified radio equipment on the SRRCS talk groups.
6. This agreement may be revoked at any time by the Sacramento Regional Radio Communications System governing board, the Systems Management Group or the sponsoring agency upon 30 day notice. Notification regarding any revocation will be made in writing.
7. **The West Sacramento Police Department** agrees to audit the backbone usage of the requesting agency annually to ensure compliance with the terms of this agreement.
8. **The Winters Police Department** agrees to disable the emergency buttons on their radios operate on the SRRCS system.

9. **The Winters Police Department** agrees to be responsible for programing and maintaining the radios they operate on the SRRCS system.

NOTE: This is a no charge mutual aid communications agreement.

Signing in the provided spaces will constitute agreement to the aforementioned listed conditions regarding the use of the Sacramento Regional Radio Communications System.

Requesting Agency: **Winters Police Department**

DocuSigned by:
John Miller
0F020AG7C73A441...
By: John P. Miller
Title: Chief of Police

Date 10/4/2019

Sponsoring Agency: **West Sacramento Police Department**

DocuSigned by:
Robert Strange
05102CF4245C4DF...
By: Robert Strange
Title: Deputy Chief of Police

Date 10/10/2019

**Sacramento Regional Radio Communications System
Systems Management Group**

DocuSigned by:
Rami Zakaria
114051389288486...
By: Rami Zakaria
Title: SRRCS System Manager

Date 10/21/2019

Addendum 1

TalkGroup Etiquette

Primary Point of Contact	Secondary Point of Contact
<p>Name: John P. Miller</p> <p>Address: 702 Main Street City, State, Zip: Winters, CA 95694 Office Telephone: (530) 795-2261</p> <p>Cell Phone: 530-379-3514</p> <p>Email: john.miller@winterspolice.org</p>	<p>Name: Dena Humphrey (YECA)</p> <p>Address: 35 N. Cottonwood Street City, State, Zip: Woodland, CA 95695 Office Telephone: (530) 666-8927</p> <p>Cell Phone: 530-666-8902</p> <p>Email: dhumphrey@yolo911.org</p>

We, the **Winters Police Department** agree to the following terms as primary members of SRRCS:
Agency Name

- The red emergency button on our radios will be disabled. In the future, if our agency's needs change regarding the emergency button, we will bring the matter to TAC for discussion and coordination. All secondary user requests to activate the emergency buttons on their radios must be approved by the SMG
- We will primarily and routinely utilize only our assigned talkgroups.
- The non-emergency use of another agency's talkgroup requires a pre-arranged operational plan with the talkgroup's owner.
- The points of contact above are knowledgeable; and have the means to immediately resolve issues pertaining to using the SRRCS radio system.
- We will provide training to all of our staff utilizing the SRRCS radio system regarding proper talkgroup protocols as outlined herein, and any changes hereto.
- Our agency understands and agrees to notify, when possible, the appropriate SRRCS dispatch center prior to conducting operations in their area that may have a potential of requiring emergency support.
- We understand and agree to use mutually agreed upon radio alias. This alias will be determined at the time our radio ID's are issued. Further, once identified, all SRRCS dispatch centers will be notified which agency own a particular alias, and the appropriate points of emergency contact.
- Our agency understands and agrees to respond to dispatcher inquiries regarding "Accidental Key-ups". The appropriate response to these inquiries will be similar to "our agency's name XXX accidental".
- In the case of life-threatening events, i.e. "shots fired", "one at gun-point", "physical", etc., we understand, and agree that SRRCS dispatchers may not be aware of our location, and they will require our staff to include any additional information needed to provide them with assistance.